

ATTORNEY  
U.S. DEPARTMENT OF JUSTICE

The United States Trustee Program, the litigating component of the Department of Justice ([www.usdoj.gov/ust/](http://www.usdoj.gov/ust/)) that protects the integrity of the Federal bankruptcy system, is recruiting for a full-time attorney in Columbia, SC. The successful candidate will file civil cases against debtors, creditors, attorneys, and others who abuse the bankruptcy system; refer criminal matters to the U.S. Attorney; oversee business reorganization filings; and litigate cases arising under the Bankruptcy Code. For additional information, qualification requirements, and application procedures, go to [www.usajobs.opm.gov](http://www.usajobs.opm.gov). Click on Search Jobs and enter vacancy announcement # CO-0010 in the keyword search. Compensation \$67,613 - \$145,290 plus benefits. An EO/Reasonable Accommodation Employer.

**TITLE, SERIES, GRADE:** Trial Attorney, GS-905-12/13/14/15

**VACANCY ANNOUNCEMENT NUMBER:** CO-0010

**SALARY RANGE:** \$67,613.00 - \$145,290.00

**AREA OF CONSIDERATION:** Applications will be accepted from U.S. citizens and nationals. You need not be a current or former Federal employee to apply.

**OPENING DATE:** July 1, 2009

**CLOSING DATE:** July 14, 2009

**DUTY LOCATION:** U.S. Trustee Program, Columbia, South Carolina

**NUMBER OF VACANCIES:** 1 Position

**THIS IS A FULL-TIME, PERMANENT, EXCEPTED SERVICE APPOINTMENT**

**JOB SUMMARY:** The U.S. Trustee Program (USTP) is a litigating component of the Department of Justice and has the legal authority to appear in every bankruptcy case filed in the United States, from chapter 7 liquidations to major chapter 11 business reorganizations. As a result, USTP employees headquartered in Washington, D.C., and in our 95 field offices throughout the country handle a wide range of challenging and significant matters as we strive to promote the integrity of the bankruptcy system by enforcing bankruptcy laws. Of particular importance is this Program's efforts to address fraud and abuse by debtors, creditors, attorneys, and others in the bankruptcy system by taking formal and informal actions in a civil context and making criminal referrals to and working with the U.S. Attorneys. If you are interested in a challenging and rewarding career and access to a generous benefits package, consider the USTP as your employer of choice! DOJ has been ranked in the Top 10 (ranking 7<sup>th</sup>) Best Places to Work in Federal Government for 2009. See [www.bestplacetowork.org](http://www.bestplacetowork.org).

**DUTIES:** The successful candidate will assist in supervising the administration of cases and trustees in cases filed under chapters 7, 11, 12, and 13 of the Bankruptcy Code. The successful candidate will be required to review cases for bankruptcy fraud and abuse (both civil and criminal); oversee business reorganization filings, draft motions, pleadings, and briefs; and will be primarily responsible for the preparation, presentation and litigation of cases arising under the Bankruptcy Code. In connection with the representation of the United States Trustee, the successful candidate will be responsible for all aspects of litigation, including factual investigation, legal research, preparation of pleadings and other documents, and trial of cases in the Bankruptcy Courts and the United States District Courts. The job involves some travel. The successful candidate also must perform substantial non-litigation duties related to the supervision of trustees and the administration of cases.

**QUALIFICATIONS:** Applicants must possess a Juris Doctorate degree and be an active member of the bar (any jurisdiction). Applicants must have at least three (3) years of experience

in the practice of law, preferably in at least one of the following areas: bankruptcy, litigation, appellate, business, and/or financial. Outstanding academic credentials are essential.

Current salary and years of experience will determine the appropriate salary level.

**EVALUATION METHODS:** Applicants will be evaluated according to the extent and quality of experience (paid or volunteer), education, training, and job related types of official recognition and supervisory appraisal of performance, if applicable.

**BENEFITS:** Numerous health insurance plans; 401 K type retirement system with investment options; paid holidays; paid sick and annual (vacation) leave; life insurance; incentive systems; subsidized transportation; flexible work schedules; training and development opportunities; and a family/work-life program are available. See <http://www.usajobs.opm.gov/EI61.asp>

**OTHER INFORMATION:**

- This job is being filled by an alternative hiring process and is not in the competitive service.
- Applicants must meet all eligibility requirements, including time-in-grade restrictions, as of the closing date.
- Position subject to restrictions of PL 103-94, Section 8, Political Recommendations.
- Relocation expenses not authorized.
- Selectee will be eligible for a benefits package. Additional information about Federal benefits can be obtained at <http://www.usajobs.gov/ei61.asp>.
- This is a multiple grade level recruitment. You are encouraged to identify specifically the grade level(s) for which you wish to be considered by indicating your choice(s) on the application package. If you do not specify a grade level, you will only be considered at the highest level for which you are qualified.
- Applicants must serve a two-year trial period.
- All Federal employees are required by PL 104-134 to have federal payments made by Direct Deposit/Electronic Funds Transfer.
- If selected, a male applicant born after December 31, 1959, and at least 18 years of age must be registered with the Selective Service System unless covered by an exemption under the Selective Service Law, in accordance with 5 U.S.C. 3328.

**HOW TO APPLY:**

Applicants must submit either a resume or an OF-612, Optional Application for Federal Employment. Resumes must include full name, mailing address, phone number, social security number, country of citizenship and veterans' preference. Form OF-612 may be obtained on OPM's web site at: <http://www.opm.gov/forms/html/of.asp>. In addition, all applicants must submit law school transcripts and current/former Federal employees must submit a performance appraisal issued within the last 12 months and the latest SF-50, Notification of Personnel Action.

Applications should be submitted to:

U.S. Department of Justice  
Office of the U.S. Trustee  
Strom Thurmond Federal Building  
1835 Assembly Street, Suite 953  
Columbia, SC 29201

**Applications must be postmarked no later than midnight of the closing date and received within 5 calendar days. Applications received in government postage paid envelopes, by fax or e-mail will not be considered. Applications will not be returned.** Candidates will not be solicited for further experience/education background data or for proof of veterans' preference if data provided is found to be inadequate or incomplete.

**THE DEPARTMENT OF JUSTICE IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER**

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or non-membership in an employee organization, or on the basis of personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

**VETERANS' PREFERENCE IN HIRING**

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting

documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, [www.opm.gov/forms/pdf\\_fill/SF15.pdf](http://www.opm.gov/forms/pdf_fill/SF15.pdf) for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

**CONTACT INFORMATION:**

POINT OF CONTACT: Betty B. Enlow, Administrative Officer  
CONTACT PHONE: (803)765-5238  
CONTACT E-MAIL: betty.b.enlow@usdoj.gov  
TDD: None

**WHAT TO EXPECT NEXT:**

You should receive notification regarding the status of your application and/or resume by *letter*. Once all applications have been reviewed, a list of qualified candidates will be forwarded to the selecting official for further consideration. The selecting official may then contact you for an interview. Once a selection is made you will be notified by email or letter. This process should take approximately 90 calendar days from the closing date of this announcement.

The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.