

NOTICE REGARDING MEETINGS OF CREDITORS
Office of the United States Trustee
Columbia Field Office
October 16, 2024

Effective October 12, 2023, all meetings of creditors in bankruptcy cases filed under chapter 7, 13, and 12 will be held via zoom on the date and at the time noticed in each case. The zoom information for 341 meetings for each trustee is:

Chapter 7 Trustee	Meeting ID	Passcode Code	Dedicated Phone No.	Embedded Link Ctrl click to access link
Kevin Campbell	687 333 9584	0101661459	(854) 230-2481	Campbell Zoom Meeting Link
John Fort	625 615 9574	2229211799	(864) 659-7096	Fort Zoom Meeting Link
Janet Haigler	514 987 6824	6278176026	(803) 853-1824	Haigler Zoom Meeting Link
Michelle Vieira	547 023 5098	5978948731	(854) 230-2081	Vieira Zoom Meeting Link

Chapter 13 Trustee	Meeting ID	Passcode Code	Dedicated Phone No.	Embedded Link
Gretchen Holland	941 434 4820	0812378197	(864) 447-5381	Holland Zoom Meeting Link
Annemarie Mathews	787 081 5018	9256347539	(803) 868-6848	Mathews Zoom Meeting Link
Dawn M. Hardesty	492 593 3491	4515998975	(803) 913-4883	Hardesty Zoom Meeting Link
James Wyman	320 853 8018	2272208201	(854) 228-8680	Wyman Zoom Meeting Link

Chapter 12 Trustee	Meeting ID	Passcode Code	Dedicated Phone No.	Embedded Link
Kerk Spong	653 860 5934	6043532837	(803) 702-0535	Spong Zoom Meeting Link

If a debtor cannot access zoom by video **and the trustee approves the debtor's telephonic appearance by zoom at the meeting of creditors**, the telephonic zoom information for 341 meetings for each trustee is:

Chapter 7 Trustee	Number	Participant Code
Kevin Campbell	(854) 230-2481	0101661459
John Fort	(864) 659-7096	2229211799
Janet Haigler	(803) 853-1824	6278176026
Michelle Vieira	(854) 230-2081	5978948731

Chapter 13 Trustee	Number	Participant Code
Gretchen Holland	(864) 447-5381	0812378197
Annemarie B. Mathews	(803) 868-6848	9256347539
Dawn M. Hardesty	(803) 913-4883	4515998975
Jimmy Wyman	(854) 228-8680	2272208201

Chapter 12 Trustee	Number	Participant Code
Kerk Spong	(803) 702-0535	6043532837

Until further notice, all meetings of creditors in bankruptcy chapter 11 will be held telephonically on the date and at the time noticed in each case. No in-person meetings will be held. The call- in information for chapter 11 341 meetings is:

Trustee	Number	Toll Free	Participant Code
UST all chapter 11 cases	(517) 477-6833	(877) 605-6087	8839880

Debtors' counsel and their clients are not required to be at the same physical location of counsel while a meeting is being conducted.

Debtor Identification Procedures Through Remote Meetings

The requirement of proof of proper identification of debtors at meetings of creditors remains unchanged. This requirement includes debtors' counsel and pro se debtors emailing the case trustee by a secure method imaged copies of a debtor's photo identification and proof of social security number at least 5 business days prior to the meeting of creditors. The trustee may provide debtors' counsel and pro se debtors with further specifics regarding how to furnish this information.

If this method of debtor identification proves unsatisfactory to the trustee or to the United States Trustee, substitute proof of identification may be required using one of two alternative methods. Alternative method #1 entails a certification or declaration by a debtor's counsel confirming a debtor's identity. Alternative method #2 involves furnishing a sworn identification affidavit which requires a notary signature. Both the attorney certification/declaration form or

the affidavit form may be obtained from the case trustee or the United States Trustee. Both alternative methods described for debtor identification must be completed and furnished to the trustee 5 business days prior to the meeting of creditors or the adjourned meeting of creditors.

Phone Etiquette Guidelines

The following video/phone etiquette guidelines will be required of all parties participating in meetings of creditors:

- a. Mute the call/audio while your meeting is not being held. If by zoom, select the speaker button to mute it. To unmute, press the speaker button again. If by telephone, press *6 on your phone to mute the phone. To unmute, press *6 again.
- b. Limit all background noise while your meeting is being held. The debtor should be in a quiet location with copies of the debtor's schedules and statements, bank statements, tax return, and other documents provided to the trustee.
- c. If participating by telephone, no speaker phone should be used unless two or more persons are appearing on the same line, i.e., debtor and counsel or joint-filing debtors.
- d. Debtors and counsel are to be at a set location, and not in transit, so that full attention can be given to the questions being asked.
- e. Parties included in a meeting of creditors cannot provide "coaching" or supplementary answers.
- f. Any appearances by debtors without their counsel also present at the appointed time will result in a continuance. After two failed attempts, the trustee may seek the dismissal of the case.
- g. The attorney for the debtor(s) should share invitation information for participation in the zoom 341 meetings with debtors and any creditors wishing to participate in the meeting.
- h. All parties attending meetings of creditors shall connect just prior to the designated meeting time or as otherwise instructed by the trustee assigned to the case, or in chapter 11 cases, by the United States Trustee. Parties should disconnect after the meeting attended is concluded.
- i. No recordings of the 341 meeting may be made by any party other than the trustee, United States Trustee, or a certified court reporter who has the express written permission of the trustee or United States Trustee to record the meeting. No photographs may be taken of the debtor or any party to the 341 meeting or other parties visible in the zoom meeting.

If you have additional questions, please contact your attorney. If you are not represented by an attorney, contact the case trustee using the information below.

Chapter 7 Trustees

John K. Fort
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(864) 702-8113

Janet B. Haigler
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(803) 261-9806

Kevin Campbell
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(843)-884-6874

Michelle Vieira
trustee@chapter7.email
(843) 497-9800

Chapter 11

United States Trustee (Columbia Field Office)
USTPRegion04.CO.ECF@usdoj.gov
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Chapter 13 Trustees

Gretchen Holland
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Annemarie B. Mathews
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(803) 744-0201

Dawn M. Hardesty
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(803) 779-5180, ext. 131

James Wyman
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(843) 856-2404

Chapter 12 Trustee

Kerk Spong
kspong@robinsongray.com
(803) 227-1101