

2010 BANKRUPTCY PARALEGAL AND STAFF SUPPORT SEMINAR

United States Bankruptcy Court

November 5, 2010

9:30 a.m. – 4:00 p.m.

AGENDA

9:30 a.m.	Opening Remarks	The Hon. John E. Waites, Chief Judge Tammi M. Hellwig, Clerk of Court
	Test Your Bankruptcy Knowledge 1 vs. 100	Neal Stork, USBC
10:00 a.m.	Update from the Clerk's Office	Tammi M. Hellwig, Clerk of Court
10:15 a.m.	Introduction to CM/ECF 4.1	Lisa Huppertz, USBC Rachel Byrd, USBC
10:45 a.m.	Break	
11:00 a.m.	Break Out Groups	
	Group A- Panel Discussion Best Practices for Chapter 11 Cases- Complex 362s, First Day Motions, Individual Cases, Noticing, SARE Issues, and CM/ECF Judge Assignment (<i>Judge Duncan's 3rd Floor Courtroom</i>)	Michael H. Weaver, Esq., McNair Law Firm; Shawan Gillians, Esq., Buist Moore Smythe & McGee; W. Harrison Penn, Esq., The McCarthy Law Firm Moderator: The Hon. David R. Duncan
	Group B- Panel Discussion Hot Topics in Consumer Cases- Note Servicers, Documenting and Defending Stay Relief, Attorney's Fees, Means Testing and Presumption of Abuse (<i>Main 3rd Floor Courtroom</i>)	Lex A. Rogerson, Jr., Esq.; Christine Dunagin Loftis, Staff Attorney for Gretchen Holland, Chapter 13 Trustee; Reid E. Dyer, Esq., Moore & Van Allen Moderator: The Hon. Helen E. Burris
	Group C- Advanced CM/ECF 4.1 (<i>2nd Floor Courtroom</i>)	Lisa Huppertz, USBC Rachel Byrd, USBC
12:00 p.m.	Lunch (on your own)	
1:15 p.m.	Frequently Asked Questions Scheduling Hearings, Help Desk Questions, Settlement and Withdrawal, Exhibits, Calendar Removal, Redaction, Notice of Payment Changes	Agnes Babb, USBC Renee Surette, USBC Janet P. Hancock, USBC

2:00 p.m.	Tips from Chambers Chambers Guidelines and Communicating with Chambers	Sarah L. Kistler, Law Clerk to The Hon. John E. Waites
2:30 p.m.	Break	
2:45 p.m.	Break Out Groups	
	Group A- New Bankruptcy Paralegals-What You Need to Know- Debtor Interviews, Documentation, Creditor Representation, CM/ECF, and Local Rules (2nd Floor Courtroom)	Marilyn Gartley, Esq., Law Offices of Michael J. Cox; Lisa Coker, Reed Law Firm; Mary R. Powers, Esq., Rogers Townsend & Thomas; Judy Smith, USBC; Jeff Davis, USBC
	Group B- Preparing for Trial (Judge Duncan's 3rd Floor Courtroom)	Jody A. Bedenbaugh, Esq., Nelson Mullins Riley and Scarborough; Christine E. Brimm, Esq., The Barton Law Firm; Barbara Miller, USBC
	Group C- Practice Tips from the Case Trustees (Main 3rd Floor Courtroom)	Randy A. Skinner, Chapter 7 Trustee W. Gaston Fairey, Esq., Staff Attorney for Joy S. Goodwin, Chapter 13 Trustee
3:45 p.m.	Open Discussion and Closing Remarks (Main 3rd Floor Courtroom)	Jeff Davis, USBC
4:00 p.m.	Adjourn	