

UPDATE EOUST STATS
05/18/2009

Description: This process shows the steps and screens required for an external user to complete an entry updating statistical data regarding the filing of Amended Schedules and Statements. When Amended Schedules and Statements are filed in CM/ECF, the Executive Office for U.S. Trustees (EOUST) requires additional data elements from individual consumer debtors. Therefore, it is required for an external user to complete an entry to Update EOUST Stats which will override the original schedules filed.

NOTE: Not required for Pro Se filers.

STEP 1 – Click on the **Bankruptcy** hyperlink on the CM/ECF Main Menu Bar.

STEP 2 – The BANKRUPTCY EVENTS screen displays.

- Click on **Other** hyperlink.
- For further information on each of these categories, click the yellow help (?) icon in the upper right hand corner.

STEP 3 – The CASE NUMBER screen displays.

- Enter the case number for the appropriate case.
- Click the **[Next]** button

STEP 4 - The EVENTS screen displays.

- Verify that the case name and number are correct.
- If the case name or numbers are not correct, click the browser **[Back]** button to re-enter the case number.
- If the case name and number are correct, select **“Update EOUST Stats”** from the list of events or begin typing “Update” in the text box to find the event.
- Click the **[Next]** button

STEP 5 – The JOINT FILING screen displays.

- Click the box if document is being filed with another attorney.
- Click the **[Next]** button.

STEP 6 – The SELECT PARTY screen displays.

- Select the party that the filing attorney is representing from the list.
- If the correct party does not appear in the drop down box, click **Add/Create New Party** and complete the information.
- Click the **[Next]** button.

STEP 7 – The ASSOCIATION screen displays.

- Click the box to associate filing attorney with the filing party.
- Click the **[Next]** button.
- Click the **[Next]** button.

STEP 8 – The DATA FIELDS FOR EOUST screen displays – **CHAPTER 7** (see Steps 9, 10 and 11 for other chapters).

- Insert the information requested from the **Schedules and Form B22A**.

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission

Debtor Spouse

Schedule I line 5: Subtotal of payroll deductions

Debtor Spouse

Schedule J line 20c: Monthly net income

Form B22A

Line 1A: Veteran's declaration	<input type="checkbox"/>
Line 1B: Declaration of non-consumer debts	<input type="checkbox"/>
Line 2: Marital filing status	<input type="text"/>
Line 11: Subtotal of current monthly income	Debtor <input type="text"/>
Line 14B: Debtor's household size	<input type="text"/>
Line 14: Applicable median family income	<input type="text"/>
Line 18: Current monthly income	<input type="text"/>
Line 19A: National standards: food, clothing and other items	<input type="text"/>
Line 19B: National standards: health care for household members under 65 years of age (Subtotal C1)	<input type="text"/>
Line 19B: National standards: health care for household members 65 years of age or older (Subtotal C2)	<input type="text"/>
Line 20A: Local standards: housing and utilities; non-mortgage expenses	<input type="text"/>
Line 20B: Local standards: housing and utilities; mortgage/rent expenses	<input type="text"/>
Line 22A: Local standards: transportation: vehicle operation/public transportation expense	Number of vehicles used <input type="text"/>
Line 22B: Local standards: transportation: additional public transportation expense	<input type="text"/>
Line 23: Local standards: transportation ownership/lease expense	Number of vehicles owned <input type="text"/>
Line 23c and 24c: Local standards: Net transportation ownership/lease expense	Vehicle 1 <input type="text"/>
Line 33: Total expenses allowed under IRS standards	<input type="text"/>
Line 38: Education expenses for dependent children under 18	<input type="text"/>
Line 39: Additional food and clothing expense	<input type="text"/>
Line 41: Total additional expense deductions	<input type="text"/>
Line 46: Total deductions for debt payment	<input type="text"/>
Line 47: Total of all deductions allowed	<input type="text"/>
Line 50: Monthly disposable income	<input type="text"/>
Line 51: 60-month disposable income	<input type="text"/>
Line 52: Initial presumption determination	<input type="text"/>
Line 53: Total non-priority unsecured debt	<input type="text"/>
Line 54: Threshold debt payment amount	<input type="text"/>
Line 55: Secondary presumption determination	<input type="text"/>

- Click the [Next] button.
- Click the [Next] button.

STEP 9 – The DATA FIELDS FOR EOUST screen displays – CHAPTER 11 (see Steps 8, 10 and 11 for other chapters.

- Insert the information requested from the **Form B1 and Schedules.**

Form B1: Debtor's aggregate non-contingent liquidated debts < \$2,190,000

Schedules

Schedule C: Total value of claimed exemptions	<input type="text"/>
Schedule I line 1: Monthly gross wages, salary, and commission	Debtor <input type="text"/> Spouse <input type="text"/>
Schedule I line 5: Subtotal of payroll deductions	Debtor <input type="text"/> Spouse <input type="text"/>
Schedule J line 20c: Monthly net income	<input type="text"/>

- Click the [Next] button.
- Click the [Next] button.

STEP 10 – The DATA FIELDS FOR EOUST screen displays – CHAPTER 12 (see Steps 8, 9 and 11 for other chapters).

- Insert the information requested from the **Schedules**.

Schedules	
Schedule C: Total value of claimed exemptions	<input type="text"/>
Schedule I line 1: Monthly gross wages, salary, and commission	Debtor <input type="text"/> Spouse <input type="text"/>
Schedule I line 5: Subtotal of payroll deductions	Debtor <input type="text"/> Spouse <input type="text"/>
Schedule J line 20c: Monthly net income	<input type="text"/>

- Click the [Next] button.
- Click the [Next] button.

STEP 11 – The DATA FIELDS FOR EOUST screen displays – CHAPTER 13 (see Steps 8, 9 and 10 for other chapters).

- Insert the information requested from the **Schedules**.

Schedules

Schedule C: Total value of claimed exemptions	<input type="text"/>
Schedule I line 1: Monthly gross wages, salary, and commission	Debtor <input type="text"/> Spouse <input type="text"/>
Schedule I line 5: Subtotal of payroll deductions	Debtor <input type="text"/> Spouse <input type="text"/>
Schedule J line 20c: Monthly net income	<input type="text"/>

- Click the [Next] button.
- Click the [Next] button.

Sample Docket Text: Final Text

EQOST Statistical information updated. Filed by Bill Attorney on behalf of Joe Debtor. (Attorney, Bill)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

STEP 12 - The NOTICE OF ELECTRONIC FILING screen displays.

- The Notice of Electronic Filing is the verification that the filing or entry has been sent electronically to the court's database. It certifies that the document or entry filed is now an official court record which has been placed on the docket sheet. It is recommended that you print this screen for your records because it also includes the date, time, and case number.