

JUDGE/TRUSTEE ASSIGNMENT
Updated 11/04/2009

Description: This process shows the steps and screens required for an external user to assign the Judge and Trustee.

NOTE: When filing a case that applies to Assignment of Refiled, Related, or Simultaneously Pending Cases, (SC LBR 1073-1), or a chapter 11 case that may be classified as complex (SC LBR 2081-2) or a chapter 11 case with assets of more than 20 million or which may otherwise require significant court time (Operating Order 09-05), **skip to Step 4.**

STEP 1 – Click on the **Bankruptcy** hyperlink on the CM/ECF Main Menu Bar.

STEP 2 – The BANKRUPTCY EVENTS screen displays.

- Click on **Judge/Trustee Assignment** hyperlink.
- For further information on each of these categories, click the yellow help (?) icon located in the upper right hand corner.

STEP 3 – The 341 JUDGE AND TRUSTEE screen displays.

- This may take a few minutes...please be patient.

341 Judge And Trustee

Case	Case Title	Chapter	341 Meeting	Judge Name	Trustee Name
08-500	Joe Debtor	7	Notice of Chapter 7 Bankruptcy Case Meeting of Creditors, Deadlines and Notice of Appointment of Interim Trustee Bill Trustee as Transmitted to the BNC for Service. 341(a) meeting to be held on 07/03/2008 at 09:30 AM at Spartanburg. Last day to oppose discharge or dischargeability is 09/05/2008.	Waites, John E.	Bill Trustee

STEP 4 – DO NOT RUN THE JUDGE/TRUSTEE ASSIGNMENT in a case were any of the following are applicable:

1. SC LBR 1073-1- Refiled, Related, or Simultaneously Pending Cases
2. SC LBR 2081-2- Complex Chapter 11 Cases (SC LBR 2081-2)
3. Operating Order 09-05- A Chapter 11 case with assets of more than 20 million or which may otherwise require significant court time

Contact the Court's Chief Deputy for further instructions.