



PUBLIC NOTICE

03-9

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF SOUTH CAROLINA
Brenda K. Argoe, Clerk of Court**



TO: Practitioners/Constituents
SUBJECT: Amended Clerk's Instructions
DATE: December 22, 2003

Effective **Monday, February 2, 2004**, all documents filed with the court must be in an electronic format. Persons participating in the electronic filing program (Case Management/Electronic Case Files (CM/ECF)) meet this requirement. Those who are not currently e-filing must submit their documents **in PDF format** on a virus-free 3.5 inch disk or Compact Disk (CD).

Clerk's Instruction CI5005-1, authorized by South Carolina Bankruptcy Local Rule 5005-1, has been amended to include the new requirements. It is available on the court's web site, www.scb.uscourts.gov and is posted outside the courtroom and in the public intake area of the clerk's office.

Clerk's Instruction CI5001-1, authorized by South Carolina Bankruptcy Local Rule 5001-1, has also been amended effective December 22, 2003, and is available from the same locations.