

United States Bankruptcy Court
District of South Carolina
Voluntary Chapter 11 Case
Required Lists, Schedules, Statements and Fees¹

Most forms referenced in this list can be found on www.uscourts.gov/bkforms/index.html

- Filing fee of \$1046.00.**
If the fee is to be paid in installments (**Form B3A**), the debtor must be an individual and must file a signed application for court approval.
- Voluntary Petition (Form B1).**
Names and addresses of all creditors of the debtor must be filed WITH the petition.
- Exhibit D to Official Form 1 (Form B1D).**
Certificate of Credit Counseling and Debt Repayment Plan. (Or certification pursuant to 11 USC § 109(h)(3) or a request pursuant to 11 USC § 109(h)(4).
Required if the debtor is an individual. Exhibit D must be filed WITH the petition. The Certificate of Credit Counseling and Debt Repayment Plan, if applicable, must be filed as indicated on Exhibit D to the Voluntary Petition.
- List of Creditors holding the 20 largest unsecured claims (Form B4).**
Must be submitted WITH the petition.
- Schedules.**
All schedules must be filed whether they pertain to your case or not. Must be filed with the petition or within 14 days.
 - Summary of Schedules (Form B6 Summary)
 - Statistical Summary of Certain Liabilities and Related Data (Form 6)
 - Schedule A - Real Property (Form B6A)
 - Schedule B - Personal Property (Form B6B)
 - Schedule C - Property Claimed as Exempt (Form B6C)
 - Schedule D - Creditor Holding Secured Claims (Form B6D)
 - Schedule E - Creditors Holding Unsecured Priority Claims (Form B6E)
 - Schedule F - Creditors Holding Unsecured NonPriority Claims (Form B6F)
 - Schedule G - Executory Contracts and Unexpired Leases (Form B6G)
 - Schedule H - CoDebtors (Form B6H)
 - Schedule I - Current Income of Individual Debtor(s) (Form B6I)
 - Schedule J - Current Expenditures of Individual Debtor(s) (Form B6J)
- Declaration Concerning Debtor's Schedules (Form B6)**
Must be filed with the petition or within 14 days.
- Statement of Financial Affairs (Form B7)**
Must be filed with the petition or within 14 days.
- Chapter 11 Statement of Current Monthly Income, etc. (Form B22B)**
Required if the debtor is an individual. Must be filed with the petition or within 14 days.
- Schedules of Current Income and Expenditures.**
A Statement disclosing any reasonably anticipated increases in income or expenditures for twelve (12) months following the filing of the petition. A statement may be sufficient or this requirement may be satisfied by completion of both Question 17 on Schedule I and Question 19 on Schedule J (if none, so indicate in the statement or on Schedules I and J.)
- Copies of all payment advices, pay stubs or other evidence of payment received by the debtor from any employer within 60 days before the filing of the petition.**
Required if the debtor is an individual and employed within 60 days of the filing of the petition. Must be filed with the petition or within 14 days.
- Notice to Individual Debtor with Primarily Consumer Debts under 11 U.S.C. § 342(b), if applicable. (Form B201)**
Must be filed with the petition or within 14 days.
- Debtor's Certification of Completion of Instructional Course Concerning Financial Management (Form B23).**
Required if the debtor is an individual and § 1141(d)(3) applies. Must be filed no later than the last payment made by the debtor as required by the plan or the filing of a motion for entry of a discharge under 11 USC § 1141(d)(5)(B) of the Code.

B-390:11/01/2011

¹This document is intended to assist with some of the initial case filing requirements particularly as it relates to the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005. This list may not be exhaustive and should not be considered as a replacement for the requirements of the Bankruptcy Code and Federal Rules of Bankruptcy Procedure.